

**MINUTES**  
**NQWWDD#1 ANNUAL MEETING**  
**SATURDAY, JULY 19, 2025 10:00 - 10:35**

**WELCOME** - Advisory Board Chair, Alan Wrigley welcomed everyone and introduced Advisory Board Members

**Advisory Board Members Present:** Alan Wrigley, Sal Ervolina, Matt O'Hara, Barbara Simms, Henry Butkiewicz, Phill Mitchell, Kate Lapham, Dan Slote, Bud Maddocks, Connie Smyser

**Others:** Approximately 20 Dunhams Bay Association members attended

**Approval of July 20, 2024 minutes** - The minutes were unanimously approved as written

**Treasurer's Report** - Treasurer Sal Ervolina reported that the District has a balance of \$25,359 as of June 19, 2025. The District collected \$650 in taxes, received \$5.72 in interest, and paid out \$1,036 for inspection reimbursements in the past year. Sal reminded us that the LGA and Warren County have financial assistance grants for septic upgrades and replacement costs.

**2026 Taxing Amount** - A proposal to eliminate the District tax for the coming year was discussed, but it was felt that maintaining the modest amount per household would make it easier if, in the future, money was needed for District programs.

The taxing rate of \$10 for each residence and \$5 for each vacant lot was unanimously approved.

**Election of Advisory Members**

The following Advisory Board members were unanimously elected for a three year term.

Bud Maddocks  
Barbara Simms  
Kate Lapham  
Dan Slote

**Election of Advisory Board Officers**

The following Officers were unanimously elected for a one year term.

Chair - Alan Wrigley  
Vice-Chair - Matt O'Hara  
Treasurer - Sal Ervolina  
Secretary - Barbara Simms

**Update on Inspections** - Secretary Barbara Simms summarized our progress to date. Of the 61 residential properties in our District, 9 had been replaced or updated between 2000 and 2013. Since 2013, 34 properties have new or upgraded systems. That means that 72% of District properties are compliant with current standards. The Town has been responsible for monitoring inspections since 2023 and is currently following 14 properties. Seven are slated for new systems this season. With the completion of those, we will be at 83% compliant.

**Explanation of the reimbursement procedure-** Alan explained that 6 conventional systems and 6 ETU's were eligible for reimbursement of the inspection fee once every five years. Proof of the inspection needs to be submitted to the town Treasurer. Very few District residents have taken advantage of this reimbursement.

**Inspection Alternatives** - John O'Brien has contacted Clarus, inquiring about inspectors that might service our area. He was told that there was no other person trained and that they had no plan or reason to train anyone else since who we had available was a "master technician for this design." John has offered to be on site during an inspection, if that would be agreeable to the homeowner.

**MEETING ADJOURNED AT 10:35**

## **UPDATE - As of December 23, 2025**

Seventeen properties are being monitored by the Town

4 Properties fall under the requirements of the Transfer Law and new systems are expected to be completed in 2026

9 Properties plan to have new systems installed in 2026 (In an attempt to hold homeowners to the plans they say they have, the Town has started requesting that a notarized letter of intent be on file in their office)

3 District residents have received a Notice of Violation for failure to have their systems inspected

1 District resident is facing court action for failure to comply with mandated corrective measures