

*Town of Queensbury*

**Highway  
Department**

742 Bay Road – Queensbury, NY  
12801

Phone: (518) 761-8211

Fax: (518) 745-4466



**Corey Tilley**  
Highway Superintendent

518-761-8212

**Jeremy Pound**  
Deputy Highway Superintendent  
518-761-8210

**DRIVEWAY PERMIT**

DATE: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

ADDRESS TO INSPECT: \_\_\_\_\_

RETURN ADDRESS & EMAIL: \_\_\_\_\_

Applicant must show exact location and width of driveway(s) to connect to the highway by placing stakes at the specified location.

The Superintendent of Highways of the Town of Queensbury has reviewed this application. The following action taken:

STEP 1:      ☐ Preliminary Approval

NEED:        ☐ Slight swale  
                 ☐ Deep swale  
                 ☐ Level with the road  
                 ☐ Level with the top of the paved wing

Size culvert pipe to use (if necessary)  
☐ 12"   ☐ 15"   ☐ 18"   ☐ 24"   ☐ 36"

Preliminary inspection completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Approval by Highway Supt: \_\_\_\_\_ (or) Deputy Supt: \_\_\_\_\_

**Upon completion, please resubmit this approved permit for final approval.**

STEP 2:      ☐ Final Approval   ☐ Rejected

Date: \_\_\_\_\_

\_\_\_\_\_  
Corey Tilley, Highway Superintendent

\_\_\_\_\_  
Jeremy Pound, Deputy Highway Superintendent